



Partnering with community in the Moreton Bay Region

GUIDELINES FOR SCHOLARSHIP FUNDING

The Redcliffe Hospital Foundation invites applications for post secondary/ tertiary level Scholarship Applications. Completed applications should be submitted to the Redcliffe Hospital Foundation Office. Application forms are available from the Foundation Office or electronically on the Redcliffe Hospital Foundation website – www.rhfoundation.com.au

Policy

The *Hospitals Foundations Act 1982* grants the authority to the Redcliffe Hospital Foundation:

1. “To supply aid to any person and to provide service in respect of any matter concerning the health and well being of people;
2. To promote and provide improved facilities for education and training at undergraduate and postgraduate levels in all health professional disciplines;
3. To anything relevant in the fields of medicine and health care, that is likely to be to the betterment of health generally and of humanity.”

Guidelines

1. The Redcliffe Hospital Foundation makes funds available in this category on a yearly basis at the end of September until early November with funding to begin at the beginning of the new academic year in January.
2. The Redcliffe Hospital Foundation awards grants in the categories of:
 - 2.1. Certificate studies;
 - 2.2. Undergraduate studies;
 - 2.3. Postgraduate studies.
3. Certificate studies: Certificate study scholarships are available to assist eligible candidates undertake or complete an certificate course work at TAFE or similar institution. Scholarships will be awarded to the value of a maximum of \$3,000 for students studying on a full time basis.
4. Undergraduate studies: Undergraduate scholarships are available to assist eligible candidates undertake or complete an undergraduate course work. Scholarships will be awarded to the value of a maximum of \$5,000 for students studying on a full time basis.
5. Postgraduate Studies: Postgraduate scholarships are intended to assist eligible candidates to undertake studies at a postgraduate level in a program that leads to an academic award. The subject of the study is not restricted except that the applicant must demonstrate the relevance of the course to furthering health and medical outcomes. Scholarships will be awarded to a maximum level of \$5,000 for students studying on a fulltime basis.
6. The awards are open to all persons involved in or wish to be involved in the health care delivery in the Redcliffe Health Service District.
7. If the applicant is an employee Queensland Health the executive director of the applicant’s unit must endorse the proposal.
8. The Foundation Business Committee assesses applications received. The committee may also seek opinions from outside assessors and referees. The committee makes recommendations to the Foundation Board for approval.



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9. Funding may be made for the total proposed course of study or for partial funding of a proposed activity.
10. There is an expectation that the applicant will be able to demonstrate to the Foundation that they have successfully completed the study for which they were funded. Confirmation of successful completion is required to be submitted within 1 month of the release of results to the student. Where the recipient withdraws from the course for any purpose or does not successfully complete the study, the Foundation at its discretion may request that all or part of the funds must be returned to the Foundation.
11. Applications should be submitted to the Redcliffe Hospital Foundation Office. Application forms are available from the Foundation Office or electronically on the Redcliffe Hospital Foundation website – www.rhfoundation.com.au
12. You must sign your application and provide details of your line manager/supervisor for sign off. Forward your completed application to the Foundation Manager, Redcliffe Hospital Foundation, Locked Mail Bag 1 , Redcliffe Qld 4020.

Prerequisites for funding are:

1. The proposal meets the objects of the Foundation as defined under the Hospitals Foundations Act 1982.
2. The results of the proposals are of benefit to the people of Redcliffe & Caboolture Health Services District.
3. Grants will be awarded on the basis of the merit of both the applicant and the proposed course of study.
4. Funding is not available from regular budgetary sources.
5. Applicant has not received an education, training, professional development grant from the Foundation recently.

Proposals will be reviewed in light of the following criteria:

Applications area assessed according to the following standards:

1. The applicant has the demonstrated ability to successfully complete the study;
2. The applicant has a demonstrated need for financial support to successfully complete the program; and
3. The applicant demonstrates constancy between professional goals, academic program/ conference and expected outcomes.
4. The demonstrated level of commitment to health care delivery in the Redcliffe & Caboolture Health Services District.



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Standard 1

1. The applicant has the demonstrated ability to successfully complete the study.
2. Evidence to support the assessment of this standard may include:
 - 2.1. History of education achievement;
 - 2.2. Other studies successfully completed; and
 - 2.3. Success in current program (if applicable).

Standard 2

1. The applicant has a demonstrated need for financial support to successfully complete the program.
2. Evidence to support the assessment of this standard **may** include:
 - 2.1. Statement and/or evidence of financial need;
 - 2.2. Employment status and history.

Standard 3

1. The applicant demonstrates constancy between professional goals, academic program and expected outcomes.

Standard 4

1. The demonstrated level of commitment to health care delivery in the Redcliffe & Caboolture Health Services District.
2. Evidence to support the level of commitment **may** include:
Statement or undertaking on commitment to continue work in the Redcliffe & Caboolture Health Services District after completion of course of study.
3. Evidence of volunteer or employment work currently being done in the health delivery system in Redcliffe & Caboolture Health Services District.

Proposals will be reviewed in light of the following criteria:

Quality of the proposed activity- e.g. aims, design, and method.	30 points
Congruency between personal professional goals; appropriateness to applicant's position.	20 points
Plan to commit to health care work in the District.	30 points
Submission represents value for money.	20 points